

臺北醫學大學 國際生醫工程博士學位學程修業規定

Study Regulations of IPBME

105 年 4 月 24 日學程會議新訂通過
Approved by the Program Council on Apr. 24, 2016
105 年 4 月 27 日院務會議新訂通過
Approved by the College Council on Apr. 27, 2016
105 年 5 月 17 日教務會議新訂通過
Approved by the Academic Council on May 17, 2016
107 年 10 月 8 日學程會議修訂通過
Approved by the Program Council on Oct. 8, 2018
107 年 11 月 6 日學程會議修訂通過
Approved by the Program Council on Nov. 6, 2018
107 年 11 月 28 日院務會議修訂通過
Approved by the College Council on Nov 28, 2018
107 年 12 月 06 日教務會議修正通過
Approved by the Academic Council on Dec 6, 2018
108 年 5 月 10 日學程會議修訂通過
Approved by the Program Council on May. 10, 2019
108 年 6 月 24 日院務會議修訂通過
Approved by the College Council on Jun. 24, 2019
108 年 9 月 17 日教務會議修訂通過
Approved by the Academic Council on Sep. 17, 2019
109 年 1 月 9 日學程會議修訂通過
Approved by the Program Council on Jan. 9, 2020
109 年 1 月 13 日院務會議修訂通過
Approved by the College Council on Jan. 13, 2020
109 年 3 月 11 日教務會議修訂通過
Approved by the Academic Council on Mar. 11, 2020
109 年 4 月 24 日學程會議修訂通過
Approved by the Program Council on April 24, 2020
109 年 4 月 30 日院務會議修訂通過
Approved by the College Council on Apr. 30, 2020
109 年 5 月 13 日教務會議修訂通過
Approved by the Academic Council on May. 13, 2020

一、修業及休學年限：依本校學則規定辦理。

Credit requirements for graduation and guidelines for taking a leave of absence from the school are followed according to the regulations of Taipei Medical University.

二、修業學分 Graduation Credit Requirements

1. 108 學年度(含)之前入學：

修畢至少 30 學分，包括必修 24 學分(含博士論文 12 學分、研究倫理 0 學分)及選修至少 6 學分，選修學分得至他系所學位學程修習，至多 4 學分為限，且須經指導教授同意依研究領域需求修習。

Students admitted in and before the 108 academic year:

At least 30 credits should be completed in total. This should include 24 required credits

(including 12 from the doctoral dissertation and 0 from Research Ethics) and at least 6 elective

credits. Among the elective credits, 4 credits at most can be obtained from another institute or program, after being approved by the student's advisor.

2. 109 學年度(含)之後入學：

修畢至少 30 學分，包括必修 26 學分(含博士論文 12 學分、研究倫理 0 學分)及選修至少 4 學分，選修學分得至他系所學位學程修習，且須經指導教授同意依研究領域需求修習。

Students admitted in and after the 109 academic year:

At least 30 credits should be completed in total. This should include 26 required credits (including 12 from the doctoral dissertation and 0 from Research Ethics) and at least 4 elective credits which can be obtained from another institute or program, after being approved by the student's advisor.

3. 學分修習時限以第一、二年為原則，應修科目至少修畢 18 學分方得參加資格考試；逕修博士學位但未完成碩士學位者，須修畢至少 42 學分(含碩士班所修學分及博士論文 12 學分)。

Students can apply for the doctoral qualifying examination after at least 18 eligible credits are completed, and the period for earning credits is during the first 2 years in principle. Students studying in the doctoral program without first completing a master's degree should complete 42 credits at least (including credits earned in the master's program and 12 credits for dissertation).

三、指導教授：依「臺北醫學大學國際生醫工程博士學位學程教師指導研究生細則」辦理。

Please follow the guidelines of IPBME in order to choose an advisor.

四、107 學年度(含)起入學博士班研究生每學年須參加拇山產學論壇講座及校內外舉辦之專題演講或參加校外研討會等至少 24 小時。每位研究生須於學期末繳交參加演講之統計報告(參加演講之學習護照)至學程辦公室，統計其參加演講之次數。未符合標準者，不得申請學位考試。

Students admitted in and after the 107 academic year must attend at least 24 hours each school year of Moon-Shan academia-industry forums, lectures in/outside TMU, or symposiums outside TMU, and hand in the Passport for Lectures/Symposium to the IPBME office in the end of each semester. Those who do not meet the criteria may not apply for graduation defense.

五、進度報告：Progress report:

博士班學生需於每年 9 至 10 月辦理一次論文研究進度報告，並應於口頭報告日之前一星期繳交依據國際生醫工程博士學位學程規定格式撰寫之書面資料至學程辦公室與論文輔導委員會召集人處。論文輔導委員會由指導教授與共同指導教授推薦名單後，經由主任圈選三至五位委員組成，委員應具有副教授以上資格或符合指導博士生條件之助理教授。指導教授及共同指導教授不得為召集人，論文輔導委員會需於學生口頭報告完畢並請指導教授及共同指導教授離席後，與學生面談以瞭解學生所面臨可能問題、所需指導及支援。論文輔導委員會主席於報告結束後一星期內需將委員意見表各一份送學程辦公室存參。

PhD students must present a progress report every year between September 1st and October 31st.

PhD students should fill the approved format of the PhD progress report, and give it to the secretariat of IPBME and to the chairperson of the PhD progress report committee one week before the date of the oral interview. The advisor and co-advisor decide the composition of the PhD progress report committee and both should attend. The PhD progress report committee should be comprised of at least 4 members (at least Associate Professors, or Assistant Professors meeting criteria to advise PhD students) and be approved by the Director. The chairperson of the Committee cannot be the advisor or co-advisor. The members of the Committee should interview the PhD student after the oral presentation, in the absence of the advisor or co-advisor, to identify any possible issues being faced by the student. The chairperson of the Committee should fill the approved format of the PhD progress report and give it to the secretariat of IPBME within one week after the oral interview.

六、資格考試相關規定：The requirements for doctoral qualifying exam:

- (一) 修滿學位學程規定之必修及選修至少 18 學分後，得申請資格考試。資格考試須在修畢必修及選修課程後二年內完成，通過資格考後，即成為博士學位候選人。

Students may apply for the doctoral degree qualifying exam after earning 18 credits at least. Students must pass the doctoral qualifying exam within two years after finishing all required and elective courses. Students who have passed the doctoral qualifying exam become doctoral candidates.

- (二) 資格考試以口試為主，可考二次，口試內容為博士論文計畫書口試不及格者得於六個月後進行補考，若仍不及格者，應令退學。

The content of the doctoral qualifying exam is the proposal of dissertation. The doctoral qualifying exam is an oral presentation mainly and is limited to two attempts. A doctoral student who does not pass the qualifying exam can apply to for another qualifying exam within six months. If the student fails the second qualifying exam, they will be reported to the university and expelled.

- (三) 考試委員組成方式：The doctoral Qualifying Exam Review (QER) Committee:

主任指派一名醫學工程學院專任或合聘專任教師擔任召集人。

The director assigns one full-time or jointly appointed faculty in CBME to be the chairman of the QER Committee.

召集人建議非應考學生指導教授之相關授課老師若干人，由主任圈選出二至四人，組成三至五人資格考試委員會，任期一年。

The director selects 2 to 4 faculty members, recommended by the chairman and exclusive of advisor or co-advisor, to form doctoral QER committee with 3 to 5 members, whose term of service is one year.

論文及口試之書面資料依據國際生醫工程博士學位學程規定格式撰寫，並於面試前一週將電子檔案寄予考試委員。

The qualifying exam thesis document is written according to the approved format of IPBME and should be sent, together with the PowerPoint file, to the committee members one week

ahead of the oral presentation.

(四) 檢附資料：Required Documents

1. 博士學位候選人資格考試申請書。
Application Form for QER.
2. 歷年修業成績單正本乙份。
The original transcript.
3. 依據國際生醫工程博士學位學程之規定格式撰寫書面資料以及博士論文初稿。
Draft of the dissertation and document written according to the approved format of IPBME.

(五) 申請時間：依照本學程公告時程。

Please complete the application subject to the official announcement.

(六) 已申請資格考試之研究生，若因故無法於該學期內完成資格考試，應於該學期結束日之前，報請撤銷該學期資格考試之申請。未撤銷亦未舉行考試者，以一次不及格論。

If PhD students who have applied for the QER are unable to complete the QER in the current semester, they should apply for cancellation of QER before the end of semester.

Failure to cancel the QER will result in failing the QER.

七、博士論文發表之相關規定： Publication Review Requirements

(一) 須符合以下其一規定，始得提出學程內博士論文初審：

以單獨第一作者發表 1 篇 SCI 論文之原始著作，該論文須於該領域排名前 30%。

以單獨第一作者或共同第一作者發表多篇 SCI 收錄論文，其 impact factor 總分達 5 分以上。以相同貢獻方式與他人並列論文第一作者時，該篇論文 IF 須除以共同第一作者人數。

The doctoral student can apply for the publication review if his/her publications meet one of the following requirements:

Single first author of 1 SCI original paper in the top 30%. Or;

Single first author or co-first author of several SCI papers and the sum of their impact factors is 5 or above. In case of co-first authorship, the impact factor of the journal is divided by the number of co-first authors.

(二) impact factor 或排名以獲得接受函或最新的數值為準，擇其高者計算。

The impact factor or ranking is based on the value at the time of manuscript acceptance or the last known value; whichever is highest.

(三) 論文均須以國際生醫工程博士學位學程 (International Ph.D. Program in Biomedical

Engineering) 之名義發表，且指導教授或共同指導教授應為通訊作者，論文之使用於畢業申請，需附每位作者同意書。

The papers need to be published with the student affiliation as “International Ph.D. Program in Biomedical Engineering”, and the advisor or co-advisor should be the corresponding author. The doctoral student needs to provide the agreement of all manuscript authors for the

use of this manuscript towards graduation.

- (四) 著作內容必須為原始論文(original paper)具連慣性主題及與博士論文內容相符合，臨床病例報告、回顧性論文、研討會論文及聯絡書信等不得作為發表論文。

The publications should be original papers and have coherence in topics, matching the dissertation. Case reports, review papers, conference papers, and communications cannot be used as publications used towards graduation.

八、博士論文初審：Review of Dissertation

- (一) 繳交資料：

1. 修業成績證明。
2. SCI paper 抽印本或接受函。
3. 依據國際生醫工程博士學位學程規定格式撰寫博士論文初稿。

Required documents include:

1. Transcript
2. Galley proof or letter of acceptance of SCI papers
3. Draft of dissertation following the approved format of IPBME

- (二) 由主任組成初審委員會進行論文審核，通過後始得申請博士學位考試。

The director composes the Dissertation Initial Review Committee to review the dissertation. Students can apply for the Doctoral Degree Examination after passing the review.

九、博士學位考試：Exam for PhD graduation

- (一) 依本校規定時間內須通過資格考及論文初審始得提出申請，論文初稿須以英文撰寫並於學位考試兩週前將論文初稿送達各考試委員。

After passing the QER, doctoral students should provide the draft of dissertation to the Dissertation Initial Review Committee, then after passing the review, apply for an oral examination within the specified time of TMU calendar, and deliver a draft dissertation to each member of the committee two weeks before an oral examination. The dissertation should be written in English.

- (二) 學位考試委員由指導教授推薦，經主任同意後，送請院長圈選五至九名委員，其中校外委員須達三分之一以上，且指導教授及共同指導教授不得為召集人，所有委員評分之平均達七十分方為通過。

The Dean selects five to nine members, recommended by the advisor and approved by the director, to form the doctoral degree examination committee. At least one third of the committee must be non-TMU members, and advisor and co-advisor cannot be the chairperson of the committee. The examination is passed if the average of scores by committee members reaches 70 or above.

- (三) 學位考試通過，彙整委員意見進行論文修改並經指導教授同意後，依本校學位考試審

查流程及畢業離校程序辦理，得予核發學位證書。

After passing the Doctoral Degree examination, students should edit their dissertation according to the recommendations of the committee members and submit their dissertation for publication to the university after approval by the advisor. After completion of Doctoral Degree examination and graduation procedures, the Office of Academic Affairs will issue degree certification.

十、其他未盡事宜，悉依教育部與本校相關規定辦理。

Regulations not mentioned here should be handled according to regulations of the Ministry of Education and Taipei Medical University.

十一、本規定經教務會議通過，報請校長核定後公告施行；修正時亦同。

These guidelines become effective after approval by the Academic Affairs Committee and ratification by the University President. Amendments follow the same procedure.